

## Frequently Asked Questions (FAQs)

Q.1 My paper ID is 106. There are three authors for this paper. We all want to participate in the conference. How many registrations will be required?

*Answer: Each of those who wish to participate in the conference will have to register by paying full conference fee separately. In your case, three separate registrations are required.*

Q.2 I have two different papers that have been accepted for I-4AM 2022; in each, I am the single author, and I will present both papers myself. Do I have to register twice?

*Answer: Yes, you need to register separately for each submission, paying the registration fee twice.*

Q.3 Me and my co-author have two papers in I-4AM 2022. How many registrations will be required?

*Answer: A total of two registrations will be required (one registration per person). We recommend that each of you register for a separate paper so that both of you can participate in the conference.*

Q.4 I am an Indian national having affiliation in a foreign institution/ organization. Under which category should I pay?

*Answer: If you have affiliation with a foreign institution/ organization, you need to register under the international category irrespective of your nationality. Similar if you are affiliated with an Indian/SAARC institution or organisation, you should pay the registration fee applicable to Indian/SAARC participants, irrespective of your nationality.*

Q.5 One of my co-authors has an international affiliation. I have already paid the registration fees for the submission and my registration. How much fees my co-author has to pay?

*Answer: Each participant has to pay a registration fee as per the type of affiliation (Indian/ SAARC or International) of the participant. Kindly note that your co-author does not require to pay extra page charges (if applicable for the paper) if you have already paid these charges in your registration.*

Q. 6 Can I transfer my registration to my co-author if I am unable to attend the conference?

*Answer: Yes. you can transfer your registration before the start of the conference. However, you need to inform the organisers at least one day before the beginning of the conference so that your registration is transferred to the other person.*

Q. 7 Can I get my registration fees refunded if I am unable to attend the conference?

*Answer: No. Registration fees are not refundable.*

Q. 8 How do I get my registration fees receipt?

*Answer: You will receive the receipt of your registration fees on your registered email.*

Q.9 How do I get my conference participation certificate?

*Answer: You will receive your e-certificate of participation within one week after the end of the conference, provided you have registered yourself and attended the conference.*